



**TWO
RIVERS**
WISCONSIN

ROOM TAX COMMISSION MEETING

Tuesday, October 24, 2023 at 5:00 PM

Woodland Dunes Nature Center
3000 Hawthorne Avenue
Two Rivers, WI 54241

AGENDA

Note: Meeting is in joint session with the Board of Directors for Explore Two Rivers, Inc. A quorum of the Room Tax Commission may be present for that meeting, to engage in discussion of matters of joint interest to the two organizations. Agenda items 3-10 are identical on the agendas for both bodies.

1. **CALL TO ORDER**
2. **ROLL CALL**
Commission Members: Greg Buckley, Curt Andrews, Rick Carey, Peter Crabbe, Bill LeClair
3. Message from the Explore Two Rivers Chair, Joy Krieger
4. Report on Tourism Director Position Vacancy—City Manager Greg Buckley
and Community Development Director Elizabeth Runge
5. Status Report on 2023 Tourism Budget for the City--City Manager Greg Buckley
6. Report on Proposed 2024 Budget for Use of Room Tax Funds, to be Presented to Room Tax Commission at Its November 1, 2023 Meeting, Including Funds to be Budgeted for Tourism Marketing and Development Activities by Explore Two Rivers, Inc.--City Manager Greg Buckley
7. Discuss Framework for Explore Two Rivers, Inc., Relationship to Room Tax Commission and City, By-Laws
8. Discuss Path Forward, Now through 2023 Year-End
9. Next Meeting Date for Explore Two Rivers, Inc.
10. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.